

Llangarron Parish Council

Minutes of the Parish Council Meeting held on

Tuesday 29th January 2019 at 7.30pm in Llangrove Academy

Present: Councillors: Stewart Morehead, (Chairman) Paul Bailey, Barbara Fisher, Paul Lodge, Andrew McRobb, Judy Turner & Liz Wright.

In attendance: Parish Clerk Kath Greenow, Ward Cllr Elissa Swinglehurst, Parish Lengthsman Terry Griffiths & 14 members of the public

1. To receive apologies for absence

Terry Thomas, Liz Dingsdale & Julie Scotford

3.To note resignation received from Cllr Adrian Hitchin and vacancy declared to Herefordshire Council by the Parish Clerk.

The resignation of Cllr Adrian Hitchen was noted. Herefordshire Council had contacted the Clerk to advise that following the recent Casual Vacancy/Vacancies in Llangarron parish, The Parish Council may now co-opt a member to serve.

4.To co -opt a councillor to fill the current vacancy

1 candidate had come forward to fill the current vacancy who was in attendance at the meeting

It was **RESOLVED:** to co-opt Jason Marshall to fill the vacancy

5. Open Discussion - To receive views from local residents on parish matters

local residents raised the following matters;

Agenda item 11.4 relating to SLR consulting re: Proposed development of a signature tourism project and residential development at Land at Hill Farm Estate & Manor Llancloudy Herefordshire.

The Chairman advised the Parish Council were acknowledging the correspondence received. The Chairman advised that the PC not be making any comments on the proposal until a planning application had been received for comment.

A parishioner spoke relating to footpath signage that had been being erected near his property which had caused him and another landowner great concern and distress.

The outgoing footpaths officer Cllr Barbara Fisher informed the parishioner and Parish Council that she was unable to confirm if the sign was relating to a bridleway or not. Balfour Beatty's locality Steward had been advised of the matter and had advised the footpaths officer that it was a B.O.A.T (byway open to all traffic) and Herefordshire Council will be dealing with the matter with a view to erecting the correct signage.

Drainage & water run off issues relating to private landowner's land and an issue with the drain that runs alongside the village hall. The matter is a complex one as part of the problem is a private landowner matter (which is NOT a matter for the PC to get involved in).

A parishioner raised his concerns regarding Herefordshire Council's Planning Committee decision relating to planning application 182775 and no NDP being in place at present.

5.1 To receive a report from the ward Cllr

The ward Cllrs report had been sent to Cllrs prior to the meeting.

The ward Cllr advised that the planning application 182775 Land to the North of The Royal Arms Llangrove was considered at Herefordshire Council's Planning Committee Meeting on 23/01/2019 the application was Approved.

5.2 To receive a report from Cllr Andrew McRobb on the Parish Summit Meeting

Cllr Andrew McRobb read out a verbal report on the Parish Summit Meeting.

Key points outlined from the meeting were:

Poor Communication with Parish Councils by Balfour Beatty regarding road maintenance

Adult and Child Care in the County

Herefordshire Council Community Talk -New initiative. The initiative is about setting up a hub that can make itself a high profile and provide information to anyone going through difficulties of a family or personal nature and link individuals with associated, agencies or individuals that can help. It is hoped that the number of hubs can grow and that perhaps PCs working together can support and initiate hubs for timely intervention so as reduce the burden on Adult Care when the situation becomes critical.

6. Minutes

6.1 To agree and sign the minutes of the Parish Council meeting held on 27th November 2018

It was **RESOLVED:** to approve and sign the minutes of the Parish Council meeting held on 27th November 2018

6.2 To agree and sign the minutes of the extra Ordinary Parish Council Meeting held on 8th January 2019

It was **RESOLVED:** to agree and sign the minutes of the extra Ordinary Parish Council Meeting after 2 spelling typos were corrected.

7.Lengthsman

7.1 To receive a report from the parish lengthsman

The lengthsman gave a verbal report on work carried out during December. There are ongoing road issues which the lengthsman has previously reported to the Locality Steward.

It was **RESOLVED:** that the lengthsman sends a list of matters reported to the locality Steward to the Clerk to enable her to contact the locality steward to ask for progress report on the matters report.

7.2 To consider work to be carried out by the lengthsman

It was **RESOLVED:** that the lengthsman carries out 2 maintenance days work per month (Jan, Feb & March)

It was **RESOLVED:** that the lengthsman fill the grit bins where required in the critical areas of the parish, and that the lengthsman checks the blue bins in the parish to see that they are in a serviceable order.

8.Footpaths

8.1 To note the resignation of Cllr Barbara Fisher as the parish the footpaths officer

Cllr Barbara Fishers resignation as footpaths officer was noted

8.2 To consider vacancy for volunteer footpaths officer

It was **RESOLVED:** that the Clerk puts a vacancy notice for a volunteer footpaths officer on the PC website, Parish notice boards and c that a notice is placed in the parish newsletter

9.Highways

9.1 To consider highways issues for reporting to Balfour Beatty & response from Herefordshire Councils review on highway maintenance concerning pot -hole repairs.

It was **RESOLVED:** that the Clerk contacts Balfour Beatty's locality Steward concerning the drainage issues at the village hall leading down to the church

9.2 To consider reporting grit bins issues in the parish to Balfour Beatty locality Steward
Some grit bins have been checked and labelled by Balfour Beatty as theirs, however, it was conserved that those grit bins topped up by BB have been done so inadequately.

It was **RESOLVED:** that the Clerk contacts the locality steward concerning the inadequate filling of grit bins in the parish and to advise BB that the Parish Council don't own any grit bins in the parish

10. Herefordshire Council Consultations

Draft Minerals and Waste Local Plan (MWLP) – Consultation

10.1 To consider commenting on the first draft of the Herefordshire Minerals and Waste Local Plan, which will form a part of the planning policy framework (Local Plan) for Herefordshire and would like to know your views. The paper will be consulted upon from Monday 21 January to Monday 4 March 2019. Deferred to the next PC meeting in Feb

11. Planning

11.1 To consider commenting on re – consultation of planning application: 184051 Land at Kentry, Llangrove Herefordshire

Description: Site for erection of 3 dwellings, House 1 (Holiday let), House 2 & 3 (for open sale)

11.2 To consider commenting on Planning application: 184578 Land at Wendover Three Ashes Hereford

Description: Proposed erection of two detached dwelling houses together with garages

It was **RESOLVED:** to make No further comment

11.3 To consider commenting on Whitchurch & Ganarew Group Regulation 16 NDP consultation

It was **RESOLVED:** to make NO comment, but to congratulate Whitchurch & Ganarew Group on a good NDP

11.4 To acknowledge correspondence from SLR consulting re: Proposed development of a signature tourism project and residential development at Land at Hill Farm Estate & Manor Llancloudy Herefordshire

It was **RESOLVED:** to acknowledge the correspondence

11.5 To consider writing to the senior planning officer of Herefordshire Council concerning undesignated heritage assets

It was **RESOLVED:** that the Clerk writes to the senior planning officer of Herefordshire Council concerning undesignated heritage assets

12. Neighbourhood plan

12.1 To consider a date for next PC/NDP meeting

The call for site finishes on 5pm 30/01/2019.

The Clerk advised that she had applied for technical support from ACOM as the sites that come forward from the call for sites consultation will need to be independently assessed by them.

A PC/NDP meeting will take place in due course

13. Finance

13.1 To receive a finance report

The finance report was noted and the bank reconciliation for Dec & Jan was signed by the Chairman

13.2 To note payments made in December

Clerks salary for December as per contract

HMRC for PAYE due 14/01/2019 £ 233.20

Payments made in December for Clerk salary & payment to HMRC were noted

13.3 To consider payments to:

It was **RESOLVED:** to pay

K Greenow – Clerks salary for January as per contract

Terry Griffiths Contracts – invoices TGC0600 - £282.00+vat, TGC0 605 £75.00+vat, TGC 0619 £282.00+vat

Terry Griffiths P3- footpaths invoice TGC0650 £930.00+vat

Autela Payroll services invoice 14403 £63.00+vat

Border Officer Supplies - Laptop & Printer & Microsoft Office 365 business £781.00+ vat

Information Commissioners Office Annual Data protection fee £40.00

13.4 To consider information to go in the Parish Council website relating to the approved budget for 2019/20

Cllr Andrew McRobb had compiled an information letter regarding the approved budget 2019/20.

It was **RESOLVED:** to agree that the information letter regarding the approved budget 2019/20 is put on the website by the Clerk

14. Correspondence

14.1 To note correspondence from a parishioner concerning -Division of home into two along Trefassey/Sluttybrook Lane -Noted

14.2 To note HALC information Corner & consider training programme and book training as appropriate. Noted

15. To consider the dates for Parish Council meetings in 2019

The Chairman had produced a list of dates for Parish Council Meetings for 2019 which were circulated to Cllrs at the meeting.

It was **RESOLVED** to agree to the dates and that the Clerk would put them on the website

**Next Parish Council Meeting Tuesday 26th February 2019 at Llangarron Village Hall
7.30pm**

Signed *Stewart Morehead*

Dated 26/02/2019