

*Minutes of The Annual Meeting  
of Llangarron Parish Council  
held on Tuesday 21<sup>st</sup> May 2019 at Llangrove  
Academy 7.30pm*

Present: Councillors: Stewart Morehead, (Chairman), Paul Bailey, Liz Dingsdale, John Joseph, Paul Lodge, John Norman, Sylvia Matthews, Ben Stollery, Simon Wainwright & Neil Wheeler

In attendance: Parish Clerk Kath Greenow and 14 parishioners

1 To elect Chairman

It was **RESOLVED:** to elect Cllr Paul Bailey as Chairman

Cllr Paul Bailey duly signed the Declaration of Acceptance of Office as Chairman

2 To elect vice chairman

It was **RESOLVED:** to elect Cllr Sylvia Matthews as Vice Chair

**3. To receive apologies for absence**

Apologies for absence were accepted from

Cllr Nick Saunders

**4. To receive declarations of interest & written requests for dispensation**

The chairman declared a NDPI (Non disclosable pecuniary interest) on agenda item 12 Finance clerk's salary as the clerk is related to the Chairman

**5 Code of Conduct**

5.1 To adopt Herefordshire Councils code of conduct 2019

All Cllrs had been sent a copy of Herefordshire Councils code of conduct 2019

It was **RESOLVED:** to adopt Herefordshire Councils code of conduct 2019

**6.Councillors declarations**

6.1 To remind Councillors to submit their Register of Interest form to be held with Herefordshire Council

The clerk reminded councillors to submit their Register of Interest form to Herefordshire Council's Electoral services as these would need to be held with Herefordshire Council

6.2 To receive all Councillors Declaration of Acceptance Office form

All Councillors had signed and submitted their Declarations of Acceptance of office to the parish clerk

**7. Minutes**

7.1 To agree and sign the minutes of the Parish Council meeting held on Tuesday 30<sup>th</sup> April 2019at Llangarron village hall

It was **RESOLVED:** to agree and sign the minutes of the Parish Council meeting held on Tuesday 30<sup>th</sup> April 2019at Llangarron village hall. The Chairman signed the minutes

## **8. Open Discussion** - To receive views from local residents on parish matters

Matters raised by Parishioners

Footpaths and the maintaining of them

Lack of progression with the NDP

Herefordshire Council -Parish Freighter service and whether it would be available this year

Speeding through Llangarron & Llangrove

8.1 To receive a report from the ward Cllr

The ward Councillor was not present at the meeting

## **9.Lengthsman**

9.12To consider work to be carried out by the lengthsman

It was **RESOLVED:** that no road maintenance is carried out in June & July.

### **9a. Footpaths**

9a.1To consider appointment of volunteer footpaths officer

It was **RESOLVED:** to appoint Cllr Liz Dingsdale as the volunteer footpaths officer for the parish

9a.2To consider work to be carried out on Parish footpaths

No work identified on the footpaths. Cllr Dingsdale would walk the footpaths and compile a footpaths report for consideration at the next Parish Council Meeting.

It was **RESOLVED:** that the Clerk contacts the lengthsman to advise that he doesn't need walk the footpaths as previously agreed as a footpaths officer has been appointed and will carry out this task.

## **10.Highways**

10.1To consider any new highways issues to report to Balfour Beatty

There were still several potholes in the parish that needed attention, these would be raised when a meeting takes place with Balfour Beatty

10.2 To note the date for meeting with Balfour Beatty re highways issues

The date for meeting with Balfour Beatty was Thursday 6<sup>th</sup> June

It was **RESOLVED:** that Cllr Paul Lodge & Cllr John Norman attend the meeting along with the ward Cllr, and a report on the meeting would be given at the next Parish Council meeting

## **11. Cllr Training**

11.1 To agree the date for inhouse training for Cllrs from HALC

It was **RESOLVED:** that the Clerk contacts HALC to advise of evenings when Cllrs are available for in house training and advise Cllrs accordingly once a date has been confirmed by HALC .The Clerk will contact Cllrs to advise of the date given by HALC

## **12. Finance**

12.1To Note bank Balance

The bank balance was note as per the bank statement £4676.46

12.2 To consider payments to:

It was **RESOLVED:** to pay the following

Clerks salary for May

A4 Office Products - stationery £4.80+vat

12.3 To note Bacs remittance of P3 grant for 2018/19 as £1240.00

The BACs remittance of P3 grant was noted

12.4To update the Parish Council's bank signatories

It was **RESOLVED:** to update the bank signatories as Sylvia Matthews Paul Lodge, & Simon Wainwright, and that the clerk progress with change of bank a/c to Lloyds as previously agreed and minuted.

**13.Planning**

13.1Planning Consultation - 191518 - The Haven, Llangrove, Ross-On-Wye, Herefordshire HR9 6ET  
DESCRIPTION: Demolition of existing garage and erection of single-story garage workshop.  
It was **RESOLVED:** to SUPPORT the application

**14. Llangarron Neighbourhood Plan**

14.1 To consider a date for a Parish Council NDP Meeting  
Information sent by Kirkwells would be sent onto Cllrs by the clerk.  
It was **RESOLVED:** that Information received from by Kirkwells relating to the NDP would be sent onto Cllrs by the clerk, and that the clerk would to obtain a timescale from Kirkwells for the NDP process.

**15.Correspondence**

15.1To note correspondence received since the last meeting  
Correspondence received since the last meeting had been sent to Cllrs and was noted

**16. To note date of next Parish council Meeting as Tuesday 25<sup>th</sup> June 2019 at Llangarron**  
The date of the next Parish Council meeting was noted

Signed.....

Dated.....