

Minutes of Llangarron Parish Council held on Tuesday 25th June 2019 at Llangarron Village Hall 7.30pm

Present: Councillors: Chairman (Chairman), Paul Bailey, Liz Dingsdale, John Joseph, Paul Lodge, Stewart Morehead, John Norman, Sylvia Matthews, Nick Saunders, Simon Wainwright & Neil Wheeler

In attendance: Parish Clerk Kath Greenow and 9 parishioners

1. To receive apologies for absence

None

2. To receive declarations of interest & written requests for dispensation

The Chairman declared a NDPI (Non disclosable pecuniary interest) on agenda item 10.2 Finance clerk's salary as the clerk is related to the Chairman

3. To note declared casual vacancy to Herefordshire Council Electoral services due to the resignation of Ben Stollery

The clerk advised that the casual vacancy had been declared to Herefordshire Council Electoral Services and that a notice will be sent out from them in due course. The notice will be placed on the website and Parish Council's noticeboards as required.

4. Minutes

4.1 To agree and sign the minutes of the Annual Parish Council meeting held on Tuesday 21st May 2019

It was **RESOLVED** to agree and sign the minutes of the Annual Parish Council meeting held on Tuesday 21st May 2019 and The Chairman signed the minutes

4.2 To agree and sign the minutes of the Extra Ordinary Parish Council meeting held on Tuesday 18th June 2019

It was **RESOLVED**: to agree and sign the minutes of the Extra Ordinary Parish Council meeting held on Tuesday 18th June 2019 and The Chairman signed the minutes

5. Open Discussion - To receive views from local residents on parish matters

A parishioner complained about diversions signs that had been left out by the corner of Holly Cottage, and temporary Anti-Skid Signs that had been left up after some velocity patching had been done in the Parish.

The Clerk would contact Balfour Beatty to advise and ask that they are removed if no longer required

A parishioner raised concerns regarding overgrown hedgerows through out some areas of the parish

5.1 To receive a report from the ward Cllr

No ward Cllrs report

6.Lengthsman

6.1 to consider work to be carried out by the lengthsman

It was **RESOLVED**: that the lengthsman carries out a maintenance day in the North area of the parish during July and the Southside of the parish in August.

7.Footpaths

7.1 To consider obtaining quotes for footpaths maintenance work.

The footpaths officer had been unable to walk the footpaths during the last few weeks.

Members and Parishioners were encouraged to report footpaths issues to the clerk via the website.

It was **RESOLVED:** to obtain 3 quotes for footpaths maintenance work from contractors, the quotes would need to be based on an hourly rate ,and the footpaths maintenance work required would consist of clearing of vegetation off the footpath, repair or replacement of stiles /gates as required.

8.Highways

8.1 To receive a report on with Balfour Beatty concerning road issues in the parish etc

Cllr Paul Lodge gave a report on the meeting with Balfour Beatty concerning road issues in the parishes

- Inspection of the U71224 and has raised in excess of 25 jobs. These will be repaired within the next two months.
- A meeting will be arranged by BB with HC regarding the classification/inspection U71224. The PC will be advised of the outcome of the meeting
- Prospect Lane an inspection will be carried out and repairs undertaken as required
- Regular parish tours with locality steward & Cllr Paul Lodge & Cllr John Norman will be carried out.

9.Speed limit reduction

9.1 To consider requesting a speed reduction through Llangrove from 30mph to 20mph to Herefordshire Council highways.

Cllr Paul Lodge reported that there is a waiting list for 20mph speed limits, and the one through Llangrove was sitting at 68 out of 100 on the list. Balfour Beatty's locality manager had suggested that a possible solution to getting the 20mph (TRO) in place quicker would be for the Parish Council to pay for it, which would mean the Parish Council would need to consider budgeting for it in next year's budget. Limit reduction would be placed on the

It was **RESOLVED:** that the speed limit reduction issue would be placed on the next meetings agenda

10. Finance

10.1 To note bank balance

No bank statements had been received from Santander

10.2 To consider payments to:

It was **RESOLVED:** to pay

K Greenow - Clerks salary for June

Autela Payroll Services invoice £ 39.23

HMRC 1st Quarter PAYE due £280.20

10.3 To consider adding one further bank signatory to the Parish Council bank account

It was **RESOLVED:** to add Cllr Nick Saunders as a third bank signatory to the Parish Council bank account

10.4 To consider change of signatories for NS&I account with a view to transferring the monies held in the account to the new Parish Council Account.

It was **RESOLVED:** to change bank signatories for NS&I account, and these would be Cllr Sylvia Matthews, Cllr Simon Wainwright & Cllr Nick Saunders and that the monies held in the account would be transferred to the new Parish Council Account

10.5 To agree and adopt the internally audited accounts 2018/19

It was **RESOLVED:** to agree and adopt the internally audited accounts 2018/19

10.6 To consider the internal auditors report and actions as required

It was **RESOLVED:** to note the internal auditors report and that a finance working group would need to be set up to go through the recommendations made by the internal auditor

10.7 To approve and sign the Annual Governance Statement 2018/19

It was **RESOLVED:** to approve and sign the Annual Governance Statement 2018/19

10.8 To approve and sign the Annual Counting Statement 2018/19

It was **RESOLVED:** to approve and sign the Annual Counting Statement 2018/19

11.Planning

11.1 To consider possible abandon caravan / mobile home left on site at Little Cote Llangarron following development of the site.

It was **RESOLVED:** that the Clerk contacts Herefordshire Council planning enforcement to advise of the matter and to see if it is in breach of the planning permission conditions.

12.Llangarron NDP

12.1 To receive an NDP update.

A Training evening for Cllr with Kirkwells would take place on 15th July 2019

It was **RESOLVED:** that an NDPPC meeting would take place in due course after Cllrs had undertaken the NDP training

13.Correspondence

13.1 To note correspondence received since the last meeting

None

14. To consider change of venue for the next Parish Council Meeting on Tuesday 30th July 2019

It was **RESOLVED:** that the venue for the Next Parish Council Meeting would be at Llancloudy Chapel

Signed P Bailey

Dated 30/07/2019

Chairman Llangarron Parish Council